



Property Damage Checklist

These are some of the recommended steps to take immediately after a loss but not limited to the following

- First and foremost is your safety and that of your personnel. If the police or fire department is involved, they will advise you if your building is safe.
- Take reasonable steps to protect covered property at and after an insured loss to avoid further loss.
 - Do not throw anything away, a broken part or piece of inventory, until we can inspect it.
 - Do not unnecessarily disturb the area of damage, as a third party may be responsible.
- If possible, take photographs of the damaged property.
- For water damage claims contact a restoration company to assist in the mitigation. We suggest the following three companies: BELFOR: 1-866-964-1050, ServPro: 1-800-SERVPRO, or BluSky: 1-800-266-5677.
- We will assign field experts when necessary to help with the investigation and evaluation of your loss and they will contact you shortly afterward.